



PACKING SLIP / RETURN FORM

YOUR NAME: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ POSTCODE: _____

DATE OF ORDER OR PURCHASE: _____
 ORDER OR TRANSACTION NO.: _____
 PAYMENT METHOD USED: _____

PLEASE FILL OUT THE DETAIL FOR EACH ITEM AS WELL AS IS POSSIBLE						
STYLE NO.	SKU	DESCRIPTION	COLOR	SIZE	RETURN CODE/COMMENT	
1						
2						
3						
4						
5						

FIVE STEPS TO RETURN MERCHANDISE

1. CHECK THE BOX ABOVE OF ANY ITEM YOU MAY HAVE ELECTED TO RETURN.

2. ENTER ONE OF THE BELOW CODES TO EXPLAIN THE REASON FOR YOUR RETURN (PLEASE ALSO COMMENT AS APPROPRIATE):

- 1 – SIZE
- 2 – COLOR
- 3 – QUALITY
- 4 – NOT WHAT WAS EXPECTED/DESIRED
- 5 – OTHER

3. PLEASE TELL US IN THE AREA BELOW WHAT WE CAN SEND TO YOU IN EXCHANGE OR REPLACEMENT.

4. IF THE ITEM WAS PURCHASED AS A GIFT, WHO IS TO RECEIVE THE EXCHANGE/CREDIT?

NAME _____

ADDRESS _____

PHONE NUMBER () -

5. INCLUDE THIS FORM WITH ANY ITEM(S) YOU ARE RETURNING VIA PARCEL POST OR OTHER MAJOR CARRIER (NO C.O.D.) TO THE FOLLOWING ADDRESS:

PAUL STUART NEW YORK
 Madison Avenue at 45TH Street
 New York, NY 10017

TEL: (800)678-8278
 EMAIL: ORDERS@PAULSTUART.COM

www.PaulStuart.com

PLEASE TELL US WHAT EXCHANGE(S) OR NEW ITEM(S) YOU WOULD LIKE US TO SEND TO YOU				
STYLE NO.	DESCRIPTION	COLOR	SIZE	PRICE

Merchandise returned WITHIN 14 Days will be refunded in the same manner in which it was purchased. Returns made AFTER 14 Days and ALL Sale Merchandise will only be considered for a merchandise credit.